

No: 1301-2/2022/KBC-CK  
Regarding: The organization of the 1<sup>st</sup>  
Extraordinary General Meeting of  
Shareholders in 2022

Bac Ninh, January 13<sup>th</sup>, 2022

## OFFICIAL NOTICE OF MEETING

- Dear:**
- Shareholders of Kinh Bac City Development Holding Corporation;
  - State Securities Committee;
  - Ho Chi Minh City Stock Exchange;
  - Vietnam Securities Depository.

The Board of Directors (BODs) sincerely invite our valued shareholders in the Finalized list dated Jan 10<sup>th</sup>, 2022 to attend the 1<sup>st</sup> Extraordinary General Meeting of Shareholders in 2022 (EMS). The details are as follows:

1. **Time:** From 9h00, Thursday, February 10<sup>th</sup>, 2022 (Registration from 08h15)
2. **Location:** The Corporation's Headquarter - Lot B7 - Que Vo Industrial Zone - Bac Ninh Province.
3. **Form of organizing the Meeting :** The Meeting will take place at the aforementioned location, Virtual Meeting and electronic voting.
4. **Content: The following contents shall be discussed and voted on :**  
Electing member of Board of Directors and Supervisory Board in term 2022-2027; Reporting on the business performance in 2021 and proposing business plan for 2022; Reporting on the private issuance of bonds in 2021; Reporting on private placement of stock for charter capital increase; Approving on listing bonds; Approving on supplementing the Corporation's Charter; Approving on the plan of increasing Charter capital; Other contents under the EMS's authority (If any).
5. **Meeting documents:**  
The content and related documents of the EMS will be available on the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) no later than Jan 20<sup>th</sup>, 2022 and will be updated until the opening of EMS (if any).
6. **Shareholders choose one of the these following attendance methods:**
  - Attending in person or authorizing another person (The legal power of attorney<sup>1</sup> or the attached form);
  - Electronic Voting and attending directly/online (use the account and password mentioned in this Meeting invitation).

For shareholders who do not attend the meeting directly, please send the proposals and questions that need to be resolved to the Presidium before the EGM started via:

0243.7340.6889/ Extension: 111

Email: [kinhbac.kbc@gmail.com](mailto:kinhbac.kbc@gmail.com)

Shareholders and the legal representative of Shareholders attending the Meeting must bring ID documents (ID/Passport) and the original authorization letter with signatures of both parties (if any). In case of authorizing to the Chairman of BODs, please send the Authorization letter to the Corporation's Headquarter or email to the address above.

7. **The log in information for the Virtual Meeting and electronic voting at website:** <https://ezgsm.fpts.com.vn> via information in The Notice of meeting delivering to each shareholder.

ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN



**DANG THANH TAM**

<sup>1</sup> According to Clause 2, Article 144 of the Law on Enterprises No. 59/2020/QH14

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Bac Ninh, 13<sup>th</sup> January 2022

## RESOLUTION OF BOARD OF DIRECTORS

The end of term 2017 – 2022

And electing member of Board of Directors and Supervisory Board for the term of 2022 - 2027

### BOARD OF DIRECTORS KINH BAC CITY DEVELOPMENT HOLDING CORPORATION

**Persuant to:**

- ✓ *The Law on Enterprises No. 59/2020/QH14 dated June 17th, 2020;*
- ✓ *The Law on Securities No. 54/2019/QH14 dated November 26th, 2019;*
- ✓ *The Decree No. 155/2020/NĐ-CP dated December 31st, 2020 elaboration of some articles of the law on securities*
- ✓ *The charter of Kinh Bac City Development Holding Corporation;*
- ✓ *The Internal regulation on corporate governance; The regulation of Board of Directors; The regulation of Supervisory Board.*
- ✓ *The resolution of the 2017 Annual General Meeting of Shareholders No: 2104/2017/KBC/NQ-ĐHĐCĐ dated 21st April 2017*
- ✓ *The meeting minutes of Supervisory Board dated 12<sup>th</sup> January 2022;*
- ✓ *The meeting minutes of Board of Directors dated 13<sup>th</sup> January 2022.*

## RESOLVE

**Article 1. Unanimously proposing the General Meeting of Shareholders to approve the term 2017-2022 of Board of Directors (BOD) and Supervisory Board (BOS) officially expire and proposing the General Meeting of Shareholders to discuss and elect members of these board for the term of 2022 – 2027.**

Persuant to The resolution of the 2017 Annual General Meeting of Shareholders No: 2104/2017/KBC/NQ-ĐHĐCĐ dated 21/04/2017, the term 2017-2020 of BOD and BOS expires and it is right time to elect these new board. Therefore, the Board of Directors unanimously to propose the General meeting of shareholders approve the end of the term 2017-2022 at the 1<sup>st</sup> Extraordinary General Meeting of Shareholders in 2022 (EMS).

Board of Directors approving on proposing the EMS to elect members of BOD and BOS for the term of 2022 – 2027 in accordance with the law (including the preparation of necessary procedures



to nominate, self-nominate and elect members of BOD and BOS for the term of 2022 -2027 in accordance with the order prescribed by law)

**Article 2. Term of Execution:**

This resolution was unanimously approved by the members of the Board of Directors and shall be effective from the date of signing. The BOD's member, Board of Management, related Departments are responsible for conducting this resolution.

**ON BEHALF OF BOARD OF DIRECTORS  
CHAIRMAN OF THE BOARD**

**Recievers:**

- Article 2;
- Members of BOD, BOS;
- Admin.



**Dang Thanh Tam**



No: 1301-1/2022/KBC/NQ-HĐQT

Bac Ninh, 13<sup>th</sup> January 2022

**RESOLUTION OF BOARD OF DIRECTORS**  
**Agenda of the 1<sup>st</sup> Extraordinary General Meeting of Shareholders in 2022**

**BOARD OF DIRECTORS**  
**KINH BAC CITY DEVELOPMENT HOLDING CORPORATION**

**Persuant to:**

- ✓ *The Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;*
- ✓ *The Law on Securities No. 54/2019/QH14 dated November 26, 2019;*
- ✓ *The Decree No. 155/2020/NĐ-CP dated December 31, 2020 elaboration of some articles of the law on securities*
- ✓ *The charter of Kinh Bac City Development Holding Corporation;*
- ✓ *The meeting minutes of Board of Directors dated January 13<sup>th</sup>, 2022.*

**RESOLVE**

**Article 1: Approving on the agenda of the 1<sup>st</sup> Extraordinary Meeting of Shareholders in 2022:**

1. Approving on the time, venue, form of organizing and contents of the meeting as follows:
  - Time: From 9h00 Thursday, February 10<sup>th</sup> 2022
  - Venue: The Corporation's Headquarter - Lot B7 - Que Vo Industrial Zone - Bac Ninh Province
  - Form of organizing the Meeting: The Meeting will take place at the aforementioned location, Virtual Meeting and electronic voting.
  - Content: The following contents shall be discussed and voted on: Electing member of Board of Directors and Supervisory Board in term 2022-2027; Reporting on the business performance in 2021 and proposing business plan for 2022; Reporting on the private issuance of bonds in 2021; Reporting on private placement of stock for charter capital increasement in 2021; Approving on listing bonds; Approving on supplementing the Corporation's Charter; Approving on the plan of increasing Charter capital; Other contents under the EMS's authority (If any).
2. Approving on the drafts of EMS's documents. The proposals and related documents of the EMS will be available on the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) no later than Jan 20<sup>th</sup>, 2022 and will be updated until the opening of EMS (if any).



**Article 2. Term of Execution:**

This resolution was unanimously approved by the members of the Board of Directors and shall be effective from the date of signing. The BOD's member, Board of Management and related Departments are responsible for conducting this resolution.

**ON BEHALF OF BOARD OF DIRECTORS  
CHAIRMAN OF THE BOARD**

**Recievers:**

- Article 2;
- Members of BOD, BOS;
- Admin.



**Dang Thanh Tam**

