

No. 0702.1/2025/KBC-CK

Bac Ninh, February 07<sup>th</sup>, 2025

## EXTRAORDINARY INFORMATION DISCLOSURE

**Dear:**

- State Securities Committee;
- Ho Chi Minh City Stock Exchange;
- Vietnam Securities Depository and Clearing Corporation;
- Esteemed Shareholders.

1. Name of organization: Kinh Bac City Development Holding Corporation

- Securities code: KBC

- Address: Lot B7, Que Vo Industrial Park, Phuong Lieu Ward, Que Vo Town, Bac Ninh Province, Vietnam

- Tel: (0222) 3634034

Fax: (0222) 3634035

- E-mail: [info@kinhbaccity.vn](mailto:info@kinhbaccity.vn)

Website: <http://www.kinhbaccity.vn>



2. Contents of disclosure:

Pursuant to the current regulations on information disclosure on the securities market, Kinh Bac City Development Holding Corporation (KBC) would like to disclose information regarding **the time, venue, agenda of The first Extraordinary General Meeting of Shareholders in 2025 (EGM) of the Corporation, along with related matters**, as follows:

- i. Official notice of The first Extraordinary General Meeting of Shareholders in 2025 No. 0702/2025/KBC-CK dated February 07<sup>th</sup>, 2025 (Detailed Agenda and all the meeting documents for The first Extraordinary General Meeting of Shareholders in 2025 of the Corporation will be available on the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) no later than February 13<sup>th</sup>, 2025, and will be updated or supplemented before the opening of the EGM (if any));
- ii. Agenda for the first Extraordinary General Meeting of Shareholders in 2025;
- iii. Resolution of the Board of Directors No. 0602/2025/KBC/NQ-HDQT dated February 06<sup>th</sup>, 2025 approving on the time and venue for the first Extraordinary General Meeting of Shareholders in 2025.
- iv. The Official notice of meeting for shareholders;
- v. The power of attorney.

The full text of The Official notice of meeting, the Resolution of the Board of Directors, and all related documents are attached to this letter.

3. This information has been available on the corporation's website since February 07<sup>th</sup>, 2025 at the link: <http://www.kinhbaccity.vn>

We hereby certify that the information provided is true and correct and we bear the full responsibility to the law.

**Attachments:**

*Full documents of section 2*

**ON BEHALF OF KINH BAC CITY DEVELOPMENT  
HOLDING CORPORATION**

**Person to disclose information  
Chairman of the BOD**



**Dang Thanh Tam**





No.: 0702/2025/KBC-CK

Re: Announcement of time, venue of the  
1<sup>st</sup> EGM in 2025

Bac Ninh, February 7<sup>th</sup>, 2025

## OFFICIAL NOTICE OF MEETING

- Dear:**
- Esteemed Shareholders of Kinh Bac City Development Holding Corporation;
  - State Securities Committee;
  - Ho Chi Minh City Stock Exchange;
  - Vietnam Securities Depository and Clearing Corporation.

The Board of Directors (BODs) of **Kinh Bac City Development Holding Corporation** sincerely invite our esteemed shareholders in the list of shareholders finalized on February 3<sup>rd</sup>, 2025 to attend The first Extraordinary General Meeting of Shareholders in 2025 (the EGM). The details are as follows:

- 1. Time: From 09:00 am, Thursday, March 06<sup>th</sup>, 2025** (Registration from 08:15 am)
- 2. Location:** The Corporation's Headquarter - Lot B7, Que Vo Industrial Park, Phuong Lieu Ward, Que Vo Town - Bac Ninh Province.  
(2<sup>nd</sup> floor – Kinhbac Club, with instructions from the Organizing Committee at the Head Office)
- 3. Organizing form of the Meeting:** The EGM will take place at the aforementioned location, Virtual Meeting and electronic voting.
- 4. Content:** The EGM will discuss and vote on the contents according to the Agenda of The first Extraordinary General Meeting of Shareholders in 2025 posted at the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) in accordance with the law.

### 5. Meeting documents:

The contents and related documents of the EGM will be available on the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) on February 13<sup>th</sup>, 2025 and will be updated until the opening of EGM (if any).

### 6. Shareholders choose one of the these following attendance methods:

- Attending in person or authorizing another person (The legal power of attorney<sup>1</sup> or the attached form);
- Electronic Voting and attending directly/online (use the account and password mentioned in this official notice of meeting).

Shareholders, please kindly send any proposals for inclusion in the meeting agenda (if any) no later than 03 working days before the opening date of the EGM or submit questions to the Organizing Committee using the contact information below:

Tel: 0243.734.6889/ Extension: 123

Email: [kbc@kinhbaccity.vn](mailto:kbc@kinhbaccity.vn)

Shareholders and the legal representative of Shareholders attending the EGM must bring legal documents (ID/Passport) and the original authorization letter with signatures of both parties (if any). In case of authorizing to the Chairman of the BODs, please send the Authorization letter to the Corporation's Headquarter or email to the address above.

### 7. The log in information for the Virtual Meeting and electronic voting:

Shareholders can attend the Virtual Meeting and electronic voting at the website: <https://ezgsm.fpts.com.vn> according to the login information in the notice of meeting invitation. The virtual system will be open for shareholders to register attendance and vote at least 24 (twenty-four) hours before the scheduled commencement of the EGM.

Best regards!

#### Recipients:

- As above
- KBC's Admin

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN



DANG THANH TAM

<sup>1</sup> According to Clause 2, Article 144 of the Law on Enterprises No. 59/2020/QH14





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**AGENDA FOR THE FIRST EXTRAORDINARY GENERAL MEETING  
 OF SHAREHOLDERS IN 2025 (THE EGM)  
 KINH BAC CITY DEVELOPMENT HOLDING CORPORATION**

**Time : 09:00 am, Thursday, March 06<sup>th</sup>, 2025**

**Location: The Corporation's Headquarter , Lot B7 - Que Vo Industrial Park - Phuong Lieu Ward - Que Vo Town - Bac Ninh Province.**

*(2<sup>nd</sup> floor – Kinhbac Club, with instructions from the Organizing Committee at the Head Office Building)*

Anticipated time	Contents	Person in charge
08h15-09h00	Checking-in for shareholders and distributing Meeting's documents	The Organing Committee
09h00-09h15	Announcing shareholders's eligibility result; Inaugurating the EGM	Head of Shareholders's Eligibility Committee
09h15-09h25	Presenting the Presidium, the Secretariat and approving the Vote Counting Committee	The Organizing Committee
09h25-09h40	Approving the EGM's agenda and the regulations of operating and voting	Secretariat
09h40-10h40	<ul style="list-style-type: none"> <li>• Approving on the Business operation plan for 2025;</li> <li>• Approving on the Listing of Bonds;</li> <li>• Approving on the audit firm selection plan for 2025;</li> <li>• Report on the private bonds placement in 2024;</li> <li>• Report on the implementation of the private shares placement plan approved by the 2024 Annual General Meeting of Shareholders;</li> <li>• Approving on the transaction policy between related parties arising in 2025 until the next General Meeting of Shareholders in 2026;</li> <li>• Approving on the amendments and supplements of the Corporation's Charter;</li> <li>• Other contents under the GMS's authority (If any).</li> </ul>	The Presidium
10h40-11h00	Discussing on the reports and statements and voting session	The Presidium
11h00-11h15	Break	
11h15-11h30	Announcing the voting results	Head of the Vote Counting Committee
11h30-11h40	Announcing the Minutes and draft Resolution of the EGM	Head of Secretariat
11h40-11h50	Approving the Meeting Minutes and EGM' Resolution	
11h50-12h00	Concluding the meeting.	The Presidium
12h00-13h00	Lunch Party	

*All the documents of the EGM will be distributed to the shareholders and available on Corporation's website: <http://www.kinhbaccity.vn>*

## RESOLUTION OF BOARD OF DIRECTORS

(About: Approving on the time and venue for the 1<sup>st</sup> Extraordinary General Meeting of Shareholders in 2025)

### THE BOARD OF DIRECTORS KINH BAC CITY DEVELOPMENT HOLDING CORPORATION

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by National Assembly of the Socialist Republic of Vietnam dated June 17<sup>th</sup>, 2020 and documents amending, supplementing, and guiding the implementations;
- Pursuant to the Enterprise Registration Certificate No. 2300233993, first registered on March 27<sup>th</sup>, 2002, registered for the 21<sup>st</sup> amendment on Oct 03<sup>rd</sup>, 2024 of Kinh Bac City Development Holding Corporation issued by the Department of Planning and Investment of Bac Ninh province;
- Pursuant to The current Charter of Kinh Bac City Development Holding Corporation;
- Pursuant to The Board of Directors' Meeting minutes No. 0602/2025/KBC/BB-HDQT dated February 06<sup>th</sup>, 2025 about Approving on the time and venue for the 1<sup>st</sup> Extraordinary General Meeting of Shareholders in 2025.

### RESOLVE

**Article 1. Approving on the time and venue for the 1<sup>st</sup> Extraordinary General Meeting of Shareholders in 2025 (the EGM) of Kinh Bac City Development Holding Corporation.**

The Board of Directors unanimously approved the time and venue of meeting as follows:

- Registration: From 08:15 am, Thursday, March 06<sup>th</sup>, 2025.
- Starting time: From 09:00 am, Thursday, March 06<sup>th</sup>, 2025.
- Location: The Corporation's Headquarter - Lot B7 - Que Vo Industrial Park - Phuong Lieu Ward - Que Vo Town - Bac Ninh Province.
- Form of organizing the Meeting: The Meeting will take place at the aforementioned location, Virtual Meeting and electronic voting.
- Contents of the meeting: The meeting will discuss and vote on the contents according to the Agenda of The first Extraordinary General Meeting of Shareholders in 2025 posted at the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) no later than February 13<sup>th</sup>, 2025, in accordance with the law, and updated or supplemented until the opening of EGM (if any).





**Article 2. Effectiveness:**

This Resolution takes effect from the date of signing.

The members of the BODs, Executive Board and Heads of related Departments/ Provisions/ Individuals of the Corporation are responsible for conducting this resolution.

**Recipients:**

- Article 2;
- KBC's Admin

**ON BEHALF OF BOARD OF DIRECTORS  
CHAIRMAN OF THE BOARD**



**Dang Thanh Tam**



Bac Ninh, Feb 07<sup>th</sup>, 2025

## OFFICIAL NOTICE OF MEETING

**Dear: Shareholder**

**Address:**

**Shareholder's code:**

**Tel No.:**

The Board of Directors (BOD) of **Kinh Bac City Development Holding Corporation** sincerely invite our esteemed shareholders in the list of shareholders finalized on February 3<sup>rd</sup>, 2025 to attend The first Extraordinary General Meeting of Shareholders in 2025 (the EGM). The details are as follows:

- 1. Time: From 09:00 am, Thursday, March 06<sup>th</sup>, 2025** (Registration from 8:15 am)
- 2. Location:** The Corporation's Headquarter - Lot B7, Que Vo Industrial Park, Phuong Lieu Ward, Que Vo Town - Bac Ninh Province.  
(2<sup>nd</sup> floor – Kinhbac Club, with instructions from the Organizing Committee at the Head Office)
- 3. Organizing form of the Meeting:** The EGM will take place at the aforementioned location, Virtual Meeting and electronic voting.
- 4. Content:** The EGM will discuss and vote on the contents according to the Agenda of The first Extraordinary General Meeting of Shareholders in 2025 posted at the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) in accordance with the law.

**5. Meeting documents:**

The contents and related documents of the EGM will be available on the website: [www.kinhbaccity.vn](http://www.kinhbaccity.vn) on Feb 13<sup>th</sup>, 2025 and will be updated until the opening of EGM (if any).

**6. Shareholders choose one of the these following attendance methods:**

- Attending in person or authorizing another person (The legal power of attorney<sup>1</sup> or the attached form);
- Electronic Voting and attending directly/online (use the account and password mentioned in this official notice of meeting).

Shareholders, please kindly send any proposals for inclusion in the meeting agenda (if any) no later than 3 working days before the opening date of the EGM or submit questions to the Organizing Committee using the contact information below:

Tel: 0243.734.6889/ Extension: 123

Email: [kbc@kinhbaccity.vn](mailto:kbc@kinhbaccity.vn)

Shareholders and the legal representative of Shareholders attending the EGM must bring legal documents (ID/Passport) and the original authorization letter with signatures of both parties (if any). In case of authorizing to the Chairman of the BODs, please send the Authorization letter to the Corporation's Headquarter or email to the address above.

**7. The log in information for the Virtual Meeting and electronic voting at the website**

<https://ezgsm.fpts.com.vn> is:

<b>Username</b>	:	<b>Password</b>	:
<b>Number of shares owned</b>	: shares	<b>Securities owner registration No.</b>	:

The virtual system will be open for shareholders to register attendance and vote at least 24 (twenty-four) hours before the scheduled commencement of the EGM.

Recipients:

- As above
- KBC's Admin

**ON BEHALF OF THE BOARD OF DIRECTORS**

**CHAIRMAN**



**DANG THANH TAM**

<sup>1</sup> According to Clause 2, Article 144 of the Law on Enterprises No. 59/2020/QH14



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**THE POWER OF ATTORNEY  
ATTENDING THE FIRST EXTRAORDINARY GENERAL MEETING OF  
SHAREHOLDERS IN 2025**

**Dear: Kinh Bac City Development Holding Corporation**



**A. THE AUTHORIZING PARTY:**

Name of the shareholders/organization : .....  
Legal representative (for organization) : .....  
ID/Passport/Enterprise Registration No : ..... issued on ..... at .....  
Address: .....  
Total number of shares owned : ..... shares

**B. THE AUTHORIZED PARTY:**

Name: ..... Shareholder code (if any) .....  
ID/Passport/Enterprise Registration No ..... issued on ..... at .....  
Address: .....  
Number of authorized shares: ..... shares

*Note:* In case of being unable to attend and/or authorize other people, shareholders can authorize total number of shares owned to Chairman of the Board of Directors by tick (x) or (v) in the specified box:

Name	Title	Authorizing the total number of shares in possession
Mr. Dang Thanh Tam	Chairman of the Board of Directors	<input type="checkbox"/>

**C. AUTHORIZED CONTENT:**

- The authorized party will attend on behalf of the authorizing party to attend and vote at The first Extraordinary General Meeting of Shareholders in 2025 of Kinh Bac City Development Holding Corporation.
- We are solely responsible for this authorization and are committed to strictly complying with the current provisions of the Law and the Charter of Kinh Bac City Development Holding Corporation and without any further complaints after the Meeting.

***Note:***

- The authorized party must not authorize a third party to attend the Meeting;
- If the authorizing party or the authorized party is an organization, there must be a signature of the legal representative and the seal of the organization;
- This authorization letter is only valid when it is the original and has signatures of both parties. This authorization is only valid at The first Extraordinary General Meeting of Shareholders in 2025 of Kinh Bac City Development Holding Corporation.

Date \_\_\_\_ month \_\_\_\_ year 2025

**Shareholders/The authorizing party**  
(Sign and clearly state full name, seal if any)

**The authorized party**  
(Sign and clearly state full name, seal if any)